



## VACANCY ANNOUNCEMENT

<b>Title</b>	Project Manager – DARIS WACAN
<b>Location</b>	Mandera Town with frequent travels to the project locations
<b>Reporting To</b>	The Head of Programmes
<b>Contract Duration</b>	Twelve (12) Months, renewable based on performance and funding availability
<b>Posting Date</b>	22 <sup>nd</sup> November 2024
<b>Deadline Date</b>	4 <sup>th</sup> December 2024

### 1. INTRODUCTION

#### 1.1 About OSDA

Organization for Sustainable Development Africa (OSDA) is a youth-led national non-governmental organization working with communities in Northern Kenya. OSDA's mandate over the years has been Humanitarian Response, Climate Action, Women and Youth Empowerment, Health and Nutrition, Peacebuilding and Governance, Research and Advocacy, Food Security and Livelihood (FSL), and Water, Sanitation and Hygiene (WASH). OSDA is a forward-thinking, community-focused organization dedicated to addressing the pressing socio-economic challenges facing vulnerable communities in Northern Kenya, Somalia Region of Ethiopia and Somalia. Our work is grounded in the belief that sustainable development is key to creating empowered communities that can thrive amidst adversity.

OSDA's programs are designed to foster long-term resilience, promoting peaceful coexistence and ensuring that vulnerable populations are equipped to overcome future challenges. With a strong emphasis on partnerships and community-led approaches, OSDA is committed to delivering impactful, evidence-based interventions that uplift women, youth, and marginalized groups. Through our various initiatives, we strive to promote self-reliance, improve livelihoods, and build resilient communities across Somalia.

OSDA is headquartered in Mandera County. It has a liaison office in Nairobi and offices in Garissa and Moyale. OSDA is also registered in Ethiopia and Somalia with the Federal Governments and Somali state of Ethiopia.

## 1.2 Project Overview

OSDA is planning to implement a project titled **DARIS WACAN** (Good Neighbors): *‘Resilience Building among Cross-Border Communities through enhanced access to water and livelihoods’* in Mandera County whose objectives is to build climate change resilience and integrated water resource management through improved water infrastructure, rainwater harvesting, better natural resource management, accessibility to market and trade routes in Mandera county.

The project will take an integrated approach to build resilience and social cohesion that helps people to prepare for and cope with current threats whilst building their capacity to adapt in the long term to shocks, stress, and uncertainty. Community-based approaches will underline all components of the action, whereby local government, community institutions, community-based organizations, and water management committees as well as target beneficiaries will play a central role in the planning and implementation of the action

To respond to the immediate needs of climate change affected populations whilst strengthening durable solutions for long-term stability, IOM Kenya is implementing a project *“Resilience-Building Among Cross-Border Communities Through Enhanced Access to Water and Livelihoods”* through the funding from the European Union.

The project objective is **to build climate change resilience and integrated water resource management through improved water infrastructure, rainwater harvesting, better natural resource management, accessibility to market and trade routes in Mandera East**. To achieve the objective, the project aims to achieve the two Specific Objectives:

**Specific Objective I:** *Targeted border communities have increased availability and access to markets and sustainable water for human consumption and their livelihood.*

**Specific Objective II:** *Develop livelihood interventions and regional initiatives on water resource management and climate change adaptation to prevent and mitigate impacts on future droughts.*

The main Results to implement these components are:

**Result 1:** *Communities living along the border areas have increased access to WASH services through construction/ rehabilitation of ground and surface water infrastructures.*

**Result 2:** *Communities have increased capacity to sustainably manage water resources and related infrastructure through WUAs*

**Result 4:** *Border communities are supported through income-generating livelihoods activities.*

## **2. POSITION SUMMARY**

OSDA seeks a dynamic and experienced Project Manager to lead the implementation of the DARIS WACAN project. The successful candidate will oversee project planning, execution, monitoring, and reporting, ensuring that project goals and objectives are met within the specified timeline and budget.

## **3. KEY RESPONSIBILITIES:**

### **i. Strategic Project Management, Coordination & Compliance**

- Provide overall leadership, management and guidance in the development and implementation of the project to ensure compliance.
- Ensure that the project is implemented according to the project management cycle while ensuring all activities are implemented on time target and budget and in compliance with the donor requirements and OSDA Standards.
- Ensure all operations, planning and budgeting processes are aligned with OSDA requirements and standards.
- Ensure 100% implementation of audit recommendations and presence of risk management plan/document to guide operations.
- Monitor Budget Utilization in line with planned Detailed Implementation Plan (DIP) as per OSDA Financial Standards and donor requirements.
- Ensure inclusion of cross cutting themes including gender, youth, disability and social inclusion.
- Ensure integration between the project activities and other OSDA livelihoods and resilience development programs in the County.
- Review, evaluate and prioritize project staff activities on an ongoing basis and undertake field visits to perform oversight function.
- Support the technical visits, donor missions to the Project sites for resource mobilization, marketing and communication.

### **ii. Design, Monitoring, Evaluation and Reporting**

- Facilitate effective monitoring, documentation and reporting in compliance with IOM and OSDA standards
- Guide staff in the development of Detailed Implementation Plan (DIP) for the project
- Work closely with the MEAL team to effectively support the project to carry out all measurements and assessments – baselines, assessments, designs, monitoring and evaluations in accordance with donor requirements and OSDA established standards, policies and procedures

- In liaison with the MEAL team, ensure that appropriate controls, monitoring and evaluation tools are in place and being utilized in a timely manner.
- Review quantitative and qualitative data with other senior staff on an ongoing basis to evaluate performance of the project and provide guidance to the implementing team
- Participate in field monitoring visits to review progress and gather stories of change.
- Take responsibility of reporting official and appropriate progress documents to the donors.
- Ensure timely submission of reports.

### **iii. Engagement, Networking & Collaboration**

- Represent OSDA at all the project relevant county and sub-county stakeholders' meetings and events.
- Identify and build strategic linkages, relations, collaborations and networks with partners and other stakeholders in planning and implementation.
- Establish good working relationships with County sectoral leads in WASH & Livelihoods.
- Participate in sectoral Technical Working Groups, County Steering Group and public forums/events as appropriate.
- Actively participate in project meetings as appropriate.

### **iv. Finance management**

- Ensure the timely preparation and submission of disbursement requests.
- Monitor and assess key risks affecting project implementation to avoid the underspending and overspending without special circumstances.
- Ensure that project finances and assets are managed in line with OSDA policy and IOM requirements.

### **v. Performance management and supervision**

- Manage and coordinate the project team ensuring competent and motivated staff as well as evaluate staff performance, monitor workloads and encourage on-the-job coaching, identify and address learning and training needs and opportunities.

### **vi. Other**

- Perform other duties as may be assigned by the line manager.

#### 4. QUALIFICATIONS AND EXPERIENCE

- Bachelor's degree in a relevant field such as Development Studies, Water Resource Management, Agriculture, Public Health). A master's degree is an added advantage.
- At least 5 years of experience managing WASH and livelihood projects, preferably in cross-border settings.
- Strong understanding of community-based approaches and resilience-building strategies.
- Excellent project management skills, including budget management and reporting.
- Strong budgetary and financial management skills, organizational skills, communication and interpersonal skills.
- Ability to use a computer and software to develop or maintain spreadsheets and databases.
- Strong organizational skills and an ability to work with diverse teams across the organization.
- Proven ability to work in multicultural environments and with diverse stakeholders.
- Excellent written and verbal communication skills in English.
- Willingness to travel to the field as and when needed.
- Experience in working in insecure environment and ability to strictly adhere to OSDA's security operating procedures.

#### 5. HOW TO APPLY

Interested candidates should send their CV and cover letter to [info@osdafrik.org](mailto:info@osdafrik.org) with the subject line: **Project Manager – DARIS WACAN** by 5:00 PM East African Time on 4<sup>th</sup> December 2024.

**Early application is encouraged** as this position is urgently required. This is a rolling recruitment and OSDA reserves the right to appoint a suitable candidate as soon as they are identified.

*OSDA is committed to equal opportunities and diversity. We welcome and encourage applications from women, minority, underrepresented groups and candidates from cross-border communities.*

We regret that only short-listed applicants will be contacted.